

February 12, 2020

Dorothy Ko History Department Barnard College Columbia University 3009 Broadway New York, NY 10027 USA

Email: dko@barnard.edu

Dear Dr. Ko:

I write to offer you an appointment as the Kluge Chair in Countries and Cultures of the North in The John W. Kluge Center of the Library of Congress for a period of three months, beginning on February 7, 2022. The award is to enable you to pursue research on "Ecological History of China, 1400-2020" as outlined in your proposal.

The Kluge Center annually brings top scholars and researchers into residence at the Library to distill wisdom from the Library's rich resources and to interact with policymakers and the public. During your residency we ask that you give a public presentation about the nature and results of your research. We also may request your participation in informal meetings with Members of Congress and Congressional staff on topics of mutual interest.

As the Kluge Chair in Countries and Cultures of the North, you will receive an all-inclusive stipend of \$40,500. Your stipend will be paid at a rate of \$13,500 per month by electronic transfer into a bank account that you designate. Residence in Washington and full-time use of the Library's resources are required. The Library cannot pay a relocation allowance.

If you wish to accept this appointment, please return the enclosed acceptance form via e-mail to Angela Curtis (abur@loc.gov) at your earliest convenience. Please note that awards to nonresidents are conditioned on visa and payment eligibility.

We look forward to welcoming you to the Kluge Center. With best wishes,

Sincerely,

John Haskell Director, John W. Kluge Center

Harkweather

Janet Starkweather Office of Grants Management

## THE LIBRARY OF CONGRESS

## JOHN W. KLUGE CENTER APPOINTMENT INFORMATION

- The Kluge Center will provide you with a private office equipped with a computer, telephone, and printer, and staff will help you start work as swiftly as possible. This will include orientations to conducting research at the Library of Congress and introductions to the Library staff who are best able to facilitate your research.
- 2) The appointment is for full-time research and engagement with the Library of Congress. We hope that professional commitments and social obligations will be kept to a minimum.
- 3) The Library is required to pay by electronic transfer into a bank account that you designate. Your award is all inclusive. As a scholar in the Kluge Center, you will not be considered an employee of the Library of Congress nor an independent contractor.
- 4) If you are a U.S. resident, the Library will provide you with an annual report of Library payments to you during the calendar year, but it will not issue you a Form W-2 or Form 1099-MISC. Determining the amount of federal and state income taxes that you may owe will be your responsibility. The Library does not provide medical insurance, and you will be responsible for securing your own coverage.
- 5) If you are not a U.S. resident, your award is conditioned on visa and payment eligibility, which are determined on a case-by-case basis. Your payment may be subject to federal income tax withholding by the Library and state income taxes. To qualify for entry into the United States under a Library-sponsored J-visa, you must obtain specific types and amounts of medical insurance to cover you during your stay in the United States. If your present medical insurance does not meet these requirements, you are required to arrange for a separate policy prior to your arrival. Our staff is available to provide guidance regarding insurance requirements.
- 6) While the Library does not provide housing to visiting scholars, Kluge Center staff will be happy to give you guidance on housing arrangements in the city and surrounding metropolitan area.
- 7) As a scholar, you retain copyright to all that you produce. We strongly hope to see the Kluge Center and the Library of Congress credited in any published research that results from your time here.

## THE LIBRARY OF CONGRESS JOHN W. KLUGE CENTER ACCEPTANCE FORM

\_\_\_\_x I accept the offer of the Kluge Chair in Countries and Cultures of the North for a period of three

months, beginning in February 2022.

\_\_\_ I decline the offer as the Kluge Chair in Countries and Cultures of the North.

<u>x</u> I am a resident of the United States.

\_\_\_ I am a nonresident.

My visa status is: <u>N/A(U</u>SCitizen)

\_\_\_ I do not have a current visa

Dorothy Ko Signed

Feb. 15, 2020 Date

Print your name, address, and contact information:

Dorothy Ko 1 Tuthill Street Bellport NY 11713

Telephone: 631-942-2929

Fax: 212-854-0559

E-mail: dko@barnard.edu

Please return this form <u>by e-mail</u> to Angela Curtis (abur@loc.gov) Phone: (202) 707-3302 E-mail: abur@loc.gov