

Client: _____
 Event Name: _____
 Date & Time: _____
 Prepared By: _____

James Room

Served Capacity: 180



Set Up Notes:

- A) 18, 60" round tables with 10 chairs around each table (180 chairs total).
- B) Podium angled to the side in front of the north wall.
- C) Coat racks for 180 coats in the southeast corner of the room.
- D) 3, 6' tables (prep tables) in kitchen.
- E) East side of room partitioned off with shoji screens for prep area.
- F) 3, 6' tables along the east wall for food prep.

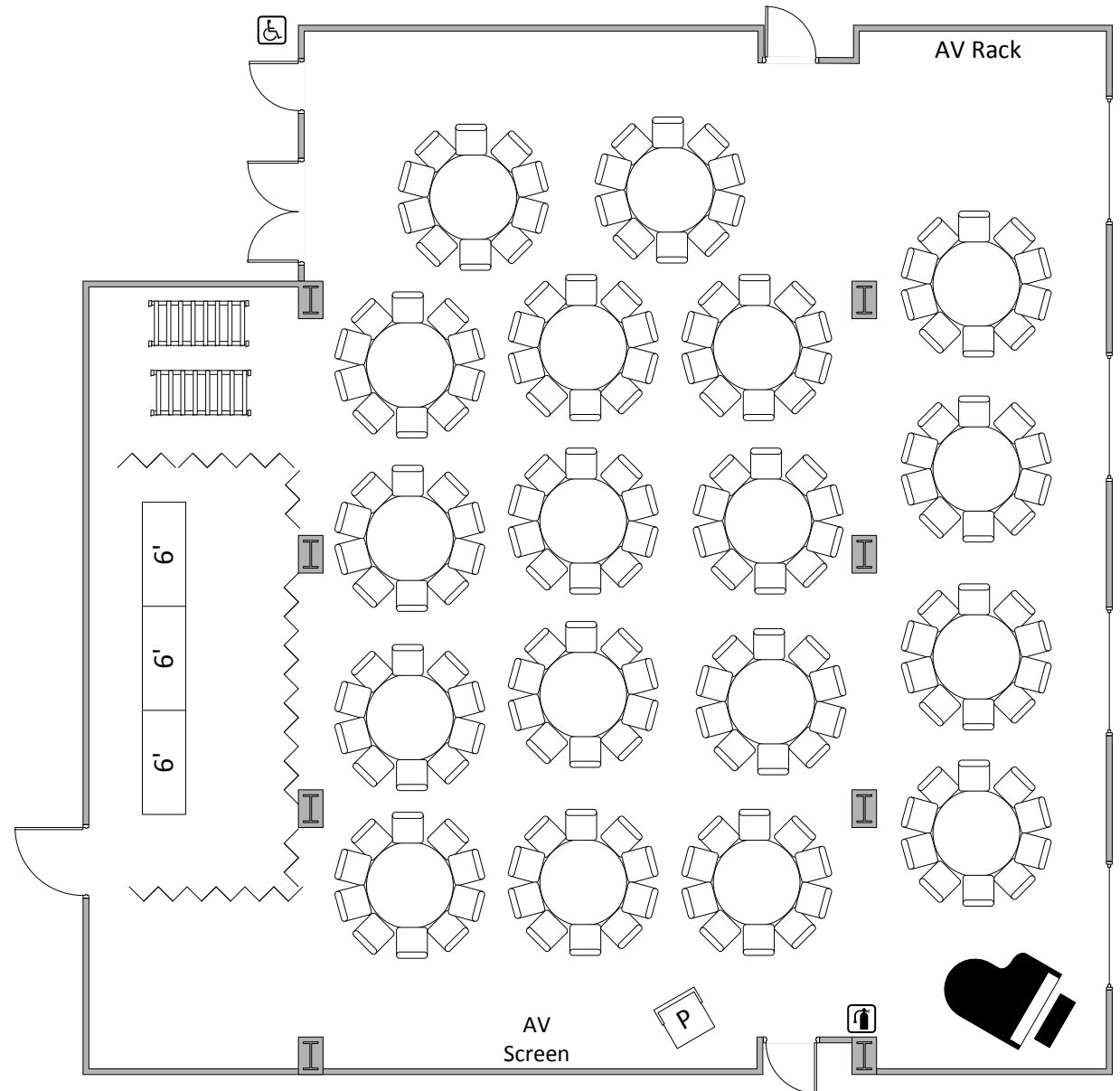


Diagram Key:

