

Client: \_\_\_\_\_

Event Name: \_\_\_\_\_

Date & Time: \_\_\_\_\_

Prepared By: \_\_\_\_\_

# Helene L. Kaplan '53 Tower Suite

## North Tower

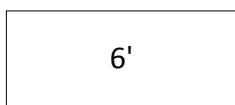
Reception Capacity: 50



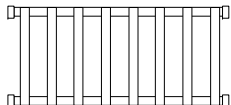
### Set Up Notes:

- A) 3, 48" round tables with 5 chairs per table.
- B) 2, 6' tables in front of south wall for food.
- C) 1, 6' table angled in the southeast corner for bar.

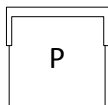
### Diagram Key:



6' table



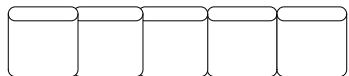
Coat Rack



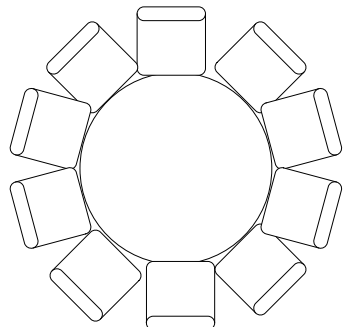
Podium



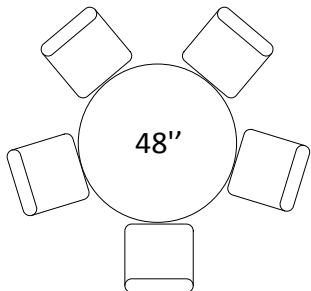
Chair



Row of Chairs



60'inch table w/ 10 chairs



48 inch table w/ 5 chairs

