

Client: _____

Event Name: _____

Date & Time: _____

Prepared By: _____

Sulzberger Parlor

Lecture Capacity: 70



Set Up Notes:

- A) 70 chairs lecture style, facing south.
- B) Podium on south side of the room.
- C) 1, 6' table in front of fireplace for refreshments.
- D) 2 large oak tables and 1 wooden coat rack along west wall and a baby grand piano and harpsichord along south wall.

Diagram Key:

